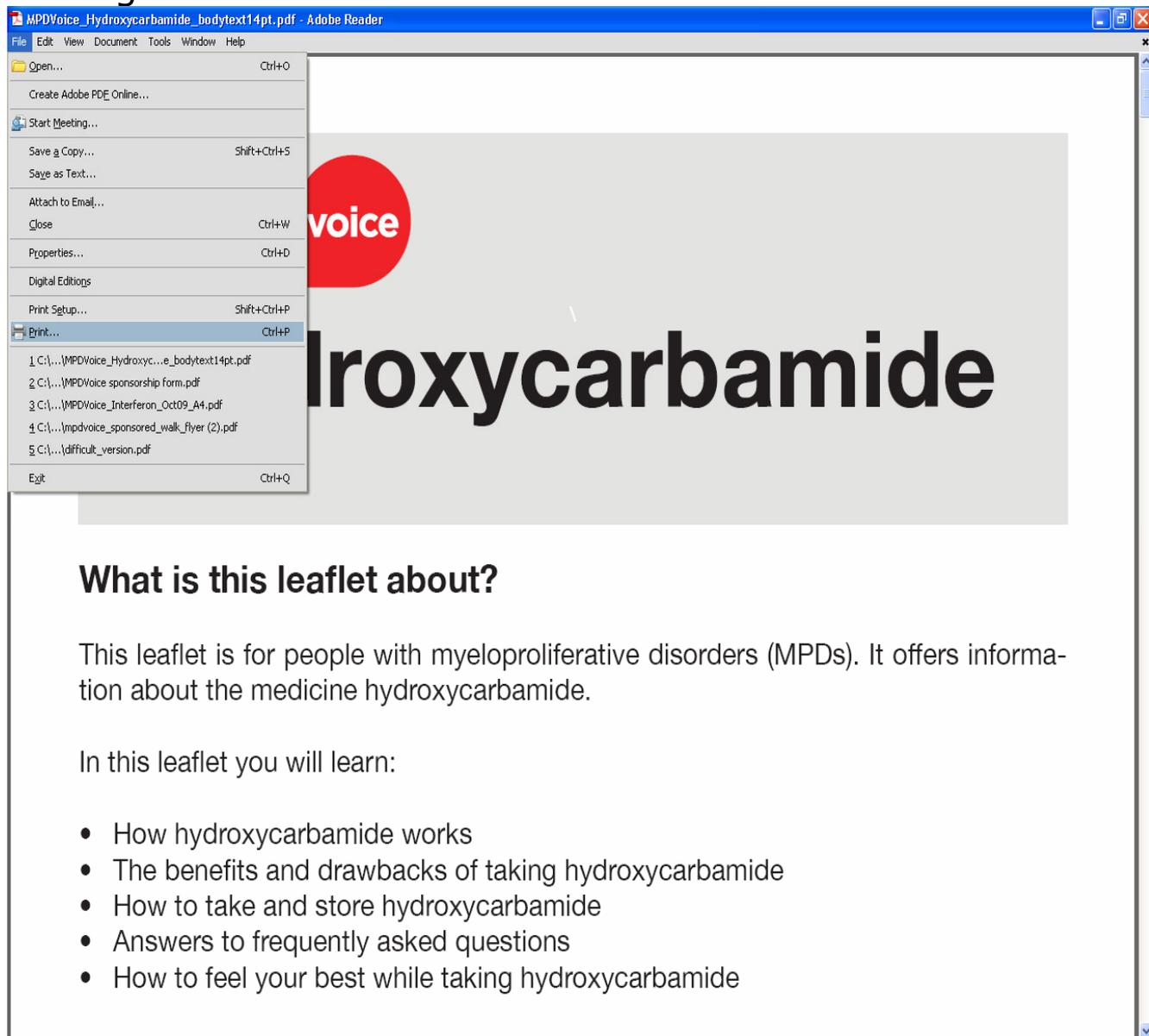


How to print A5 booklets.

Please note that some printers may vary or not provide the 'booklet printing' option or may vary.

Open the booklet you wish to print
Select the '**file**' option at the top left hand corner of your screen

Right click and scroll down to the '**print**' option and right click



The screenshot shows the Adobe Reader interface. The 'File' menu is open, and the 'Print...' option is highlighted. The menu items include: Open..., Create Adobe PDF Online..., Start Meeting..., Save a Copy..., Save as Text..., Attach to Email..., Close, Properties..., Digital Editions, Print Setup..., Print..., and Exit. The background of the document shows a red circle with the word 'voice' and the word 'hydroxycarbamide' in large black letters.

What is this leaflet about?

This leaflet is for people with myeloproliferative disorders (MPDs). It offers information about the medicine hydroxycarbamide.

In this leaflet you will learn:

- How hydroxycarbamide works
- The benefits and drawbacks of taking hydroxycarbamide
- How to take and store hydroxycarbamide
- Answers to frequently asked questions
- How to feel your best while taking hydroxycarbamide

Once the printer box is open ensure you have selected the printer you require (if you have more than one option)

The screenshot shows the Adobe Reader interface with a PDF document titled "MPDvoice Hydroxycarbamide". A "Print" dialog box is open, displaying the following settings:

- Printer:** Name: \\gsl-ps02\haema-a4-15; Status: \\gsl-ps01\haema-a4-14; Type: \\gsl-ps02\haema-a4-15 (highlighted); Microsoft XPS Document Writer.
- Print Range:** All (selected); Current view; Current page; Pages: Sec1:1 - Sec1:11; Subset: All pages in range.
- Page Handling:** Copies: 1; Collate (checked); Page Scaling: None; Auto-Rotate and Center (checked); Choose Paper Source by PDF page size (unchecked); Print to file (unchecked).
- Preview:** Composite; Document: 8.3 x 11.7 in; Paper: 8.3 x 11.7 in; 1/11 (1).

The background document shows the "MPDvoice" logo and the title "Hydroxycarbamide".

What is this leaflet for?
This leaflet is for people who have been prescribed hydroxycarbamide (MPD). It offers information about the medicine and how to take it.

In this leaflet you will find:

- How hydroxycarbamide works
- The benefits and drawbacks of taking hydroxycarbamide
- How to take and store hydroxycarbamide
- Answers to frequently asked questions
- How to feel your best while taking hydroxycarbamide

In the page scaling box click on the arrow and select **'booklet printing'**

MPD voice Hydroxycarbamide

What is this leaflet...

This leaflet is for people... It offers information...

In this leaflet you will...

- How hydroxycarbamide works
- The benefits and drawbacks of taking hydroxycarbamide
- How to take and store hydroxycarbamide
- Answers to frequently asked questions
- How to feel your best while taking hydroxycarbamide

In the booklet subset box select **'both sides'**

The screenshot shows the Adobe Reader interface with a PDF document titled "MPDVoice_Hydroxycarbamide_bodytext14pt.pdf". A "Print" dialog box is open, showing the following settings:

- Printer: \\GSTT-PS03\haema-a4-23
- Status: Ready
- Type: HP Color LaserJet 4700 PCL 6
- Print Range: All
- Page Handling: 1 copy, Collate checked, Page Scaling: Booklet Printing
- Booklet subset: Both sides (selected)
- Sheets from: Both sides (selected)
- Auto-Rotate Pages: binding: Left
- Print to file: unchecked

The background page displays the "MPD voice Hydroxycarbamide" logo and the following text:

What is this leaflet for?

This leaflet is for people who have been prescribed hydroxycarbamide (also known as 6-mercaptopurine). It offers information about the medicine and how to take it.

In this leaflet you will learn:

- How hydroxycarbamide works
- The benefits and drawbacks of taking hydroxycarbamide
- How to take and store hydroxycarbamide
- Answers to frequently asked questions
- How to feel your best while taking hydroxycarbamide

For some printers this is sufficient, and you can select **'OK'** to print.

Other printers may print some of the pages upside down and require further setting:

To change this you will need to open the **'properties'** box on the top right hand next to the printer name

MPD voice
Hydroxycarbamide

What is this leaflet for?
This leaflet is for people who have been prescribed hydroxycarbamide (MPD). It offers information about the medicine and how to take it.

In this leaflet you will learn:

- How hydroxycarbamide works
- The benefits and drawbacks of taking hydroxycarbamide
- How to take and store hydroxycarbamide
- Answers to frequently asked questions
- How to feel your best while taking hydroxycarbamide

Once this box has opened select the **'print on both sides'** box and select **'yes flip up'** option.

MPD voice Hyd de

What is this leaflet for?

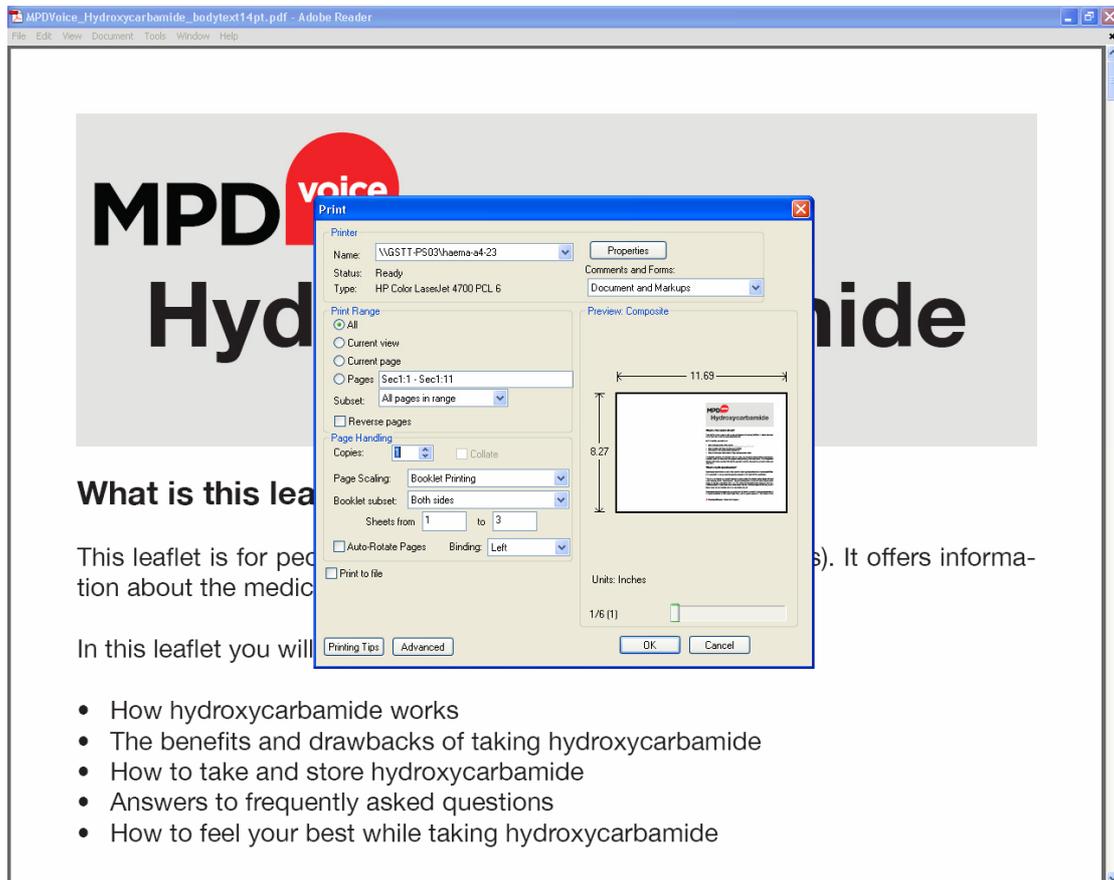
This leaflet is for people who are prescribed hydroxycarbamide. It offers information about the medicine and how to take it.

In this leaflet you will learn:

- How hydroxycarbamide works
- The benefits and drawbacks of taking hydroxycarbamide
- How to take and store hydroxycarbamide
- Answers to frequently asked questions
- How to feel your best while taking hydroxycarbamide

Click on **'OK'** on the bottom of the screen

If you wish to print more than one booklet change the number in the **'copies'** box to the number you require



Press **'OK'** to print.